

## **Confirmed Public minutes of the Transport Committee meeting on Thursday 17 September 2020**

All members participated by Zoom at 9:31am

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### **Members Present**

Councillor Blakeley (Chair)  
Councillor Lee (Deputy Chair)  
Councillor Brash  
Councillor Connelly  
Councillor Gaylor  
Councillor Hughes  
Councillor Kirk-Burnnand  
Councillor Laban  
Councillor Lamason  
Councillor Nash  
Councillor Ponter  
Councillor Staples  
Councillor van Lier

Members participating at this meeting by Zoom counted for the purpose of quorum, in accordance with clause 25B of Schedule 7 to the Local Government Act 2002.

### **Karakia timatanga**

The Committee Chair welcomed everyone to the meeting and invited Pauline Hill to open the meeting with a waiata.

A one minute silence was held in honour and memory of Greater Wellington staff member, Lance Tatham, who tragically died on 12 September 2020, and for the Uzabus driver who also tragically died 16 September 2020, both in motor vehicle accidents near Palmerston North.

### **Public Business**

#### **1 Apologies**

There were no apologies.

**2 Declarations of conflicts of interest**

There were no declarations of conflict of interest.

**3 Public participation**

There was no public participation.

**4 Confirmation of the Public minutes of the Transport Committee meeting on 13 August 2020 – Report 20.298**

Moved: Cr Gaylor / Cr Lamason

That the Transport Committee confirms the Public minutes of the Transport Committee meeting on Thursday 13 August 2020 – Report 20.298.

The motion was **carried**.

**5 Update on progress of action items from previous meetings – September 2020 – Report 20.328 (For information)**

Scott Gallacher, General Manager, Metlink, spoke to the report.

**6 COVID-19 Public Transport Update – Oral Item [For information]**

Scott Gallacher, General Manager, Metlink spoke to the report.

Mr Gallacher acknowledged and thanked Wellingtonians for their positive response to COVID-19 measures to prevent the spread of the virus and in particular for complying with the requirement to wear face masks/coverings when using public transport. QR codes for contact tracing would continue to be displayed on buses and trains and users would continue to be encouraged to continue using them and practising social distancing which has been effectively managed and responded to well by the public. Although Metlink has no information on the use of the COVID-19 QR code app, Metlink does have access to Snapper card data in terms of patronage. Banker buses will continue to be run notwithstanding any changes to COVID-19 alert levels. In response to a suggestion, Mr Gallacher confirmed that Metlink will reflect on the messaging in terms of reminding the public of the importance of using the QR codes to assist health providers and that messaging is aligned with and complements the Government's directive to ensure robust contact tracing can be achieved.

**7 Metlink Resilience and Preparedness: Preparing for National Ticketing Solution – Report 20.233**

Scott Gallacher, General Manager, Metlink, and Bonnie Parfitt, Manager, Network and Customer, spoke to the report.

Moved: Cr Gaylor / Cr van Lier

That the Committee:

- 1 Agrees the principles set out at paragraph 41 of this report, to guide Metlink initiatives to reduce on board cash fare payment, and increase the use of 'contactless' fare payment.
- 2 Notes that officers will undertake the development and implementation of initiatives for increasing current contactless fare payment across the Metlink bus, ferry and rail network provided that such initiatives:
  - a align with the endorsed principles; and
  - b are able to be accommodated within existing budgets.
- 3 Notes that in the event that initiatives are not able to be accommodated within existing budgets, they will be brought to the Committee for decision.
- 4 Notes that officers will update Councillors on the development of initiatives.

The motion was **carried**.

**Noted:** The Committee requested that officers provide information on the percentage of gold card users in the Wairarapa, and on the breakdown of 'free' trips (children under five years of age, and SuperGold card users) across the Wellington Region.

The meeting adjourned at 10.25am and resumed at 10.36am.

**8 Regional Rail Rolling Stock replacement – Report 20.192 [For information]**

Fiona Abbott, Manager Assets and Infrastructure, Metlink spoke to the report.

**Noted:** The committee requested that Metlink:

- Establishes the carbon benefits per one million dollars of expenditure;
- Seeks advice from KiwiRail as to how Government would prioritise timeframes regarding electrification to Otaki.

**9 Advertising on bus windows – Results of trial – Report 20.294**

Bonnie Parfitt, Manager Network and Customer, Metlink, spoke to the report.

Moved: Cr Ponter / Cr Brash

That the Committee:

- 1 Notes the results of the current trial of advertising on bus windows.
- 2 Notes the consultation undertaken during the trial.

- 3 Notes that advertising on bus windows would provide the ability to generate revenue which would be used for public transport purposes.
- 4 Approves the provision of advertising on bus windows, with a preference to it being placed on the right-hand side of buses.
- 5 Requests that the provision for advertising on bus windows be included in the draft Metlink Advertising Policy.

The motion was **carried**.

**10 Public Transport Network Performance – July 2020 – Report 20.327** [For information]

Scott Gallacher, General Manager, Metlink, spoke to the report.

**11 Progress against Transport Committee’s Strategic Priorities – update – Report 20.308** [For information]

Scott Gallacher, General Manager, Metlink and Luke Troy, General Manager, Strategy both spoke to the report.

## Resolution to exclude the public

**12 Resolution to exclude the public – Report 20.351**

Moved: Cr Lamason / Cr Gaylor

That the Transport Committee excludes the public from the following parts of the proceedings of this meeting, namely:

Round the Bays 2021 – public transport support – Report PE20.295

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 (the Act) for the passing of this resolution are as follows:

<b>Round the Bays 2021 – public transport support – Report PE20.295</b>	
<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
Information contained in this report relates to potential public transport support for Round the Bays 2021. Release of this information would be likely to prejudice or disadvantage the ability of Greater Wellington to carry on negotiations with event organisers regarding the level of support (if any) to be provided.	The public conduct of this part of the meeting is excluded as per section 7(2)(i) of the Act – to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations.

Greater Wellington has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override the need to withhold the information.	
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

The motion was **carried**.

The public part of the meeting closed at 11.11am.

Councillor Blakeley

~~Chair~~

Presiding Member

Date:

The block contains handwritten signatures in blue ink. A long, sweeping signature is positioned above the 'Councillor Blakeley' text. A shorter signature is written over the 'Chair' and 'Presiding Member' text. Below the 'Date:' text, the date '22/11/2020' is handwritten in blue ink.



The matters referred to in these minutes were considered by the Transport Committee on 17 September 2020 in Public Excluded business. These minutes do not require confidentiality and may be considered in the public part of the meeting.

Report PE20.375

## **Confirmed Public Excluded minutes of the Transport Committee meeting on Thursday 17 September 2020**

All members participated by Zoom at 11.11am

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### **Members Present**

Councillor Blakeley (Chair)  
Councillor Lee (Deputy Chair)  
Councillor Brash  
Councillor Connelly  
Councillor Gaylor  
Councillor Hughes  
Councillor Kirk-Burnnand  
Councillor Laban  
Councillor Lamason  
Councillor Nash  
Councillor Ponter  
Councillor Staples  
Councillor van Lier

Members participating at this meeting by Zoom counted for the purpose of quorum, in accordance with clause 25B of Schedule 7 to the Local Government Act 2002.

### **Public Excluded Business**

#### **1 Round the Bays 2021 – Public Transport Support – Report PE20.295**

Scott Gallacher, General Manager, Metlink, spoke to the report.

Moved: Cr Lamason / Cr Staples

That the Committee:

- 1 Notes that Metlink has supported the Round the Bays event in previous years by way of a mixture of free shuttle buses and free fares on our network for event participants.
- 2 Notes that for the Round the Bays event in February 2021 Metlink has been asked to consider providing funding for free fares for participants and event staff on our network to get to and from the event and free shuttle buses after the event.
- 3 Notes that providing additional banker and shuttle buses will cost approximately \$31,500 (inc. GST).
- 4 Notes that providing free travel on our network for participants and event staff will cost an estimated \$35,000 in lost revenue (inc. GST).
- 5 Notes that the support of this event complies with the operational guidelines detailed in Attachment 1 of this report.
- 6 Notes that Metlink has sufficient budget to fund provision of free fares and shuttle buses.
- 7 Agrees to support Round the Bays by providing free fares on our network for participants and event staff travelling to and from the event and the provision of additional banker and shuttle buses.

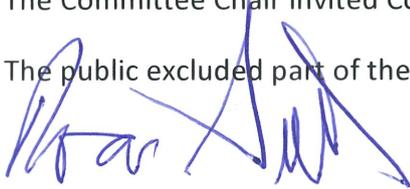
The motion was **carried**.

**Noted:** The Committee requested that the 'Operational guidelines – requests for sponsorship or free fares for events' be reviewed.

## **Karakia whakamutunga**

The Committee Chair invited Councillor Lee to close the meeting with a proverb.

The public excluded part of the meeting closed at 11.25am.



Councillor Blakeley  
**Chair**

Date: