

Procedures for hearings on the proposed Regional Policy Statement for the Wellington Region 2009

3 - 16 November 2009

**Council Chambers, Level 5, Greater Wellington Regional Council,
142 -146 Wakefield Street.**

1. The Hearing Committee is made up of four Greater Wellington Regional Councillors and one appointed member – Cr Fran Wilde (Committee Chairperson), Cr Sally Baber, Cr Ian Buchanan, Cr Rex Kirton and Mr Te Waari Carkeek.
2. You may provide written documentation to support your oral submission. If you intend providing such written documentation, please ensure you have **ten copies (10) available for the Hearing Committee and staff**. The Hearing Committee does not expect you to read your submission word for word, but instead to summarise your main points. Please note, you can not introduce new issues which you have not previously addressed in your original or further submission.
3. Please ensure you arrive **at least 30 minutes prior** to your scheduled hearing time. The hearings are being held in the Council Chambers on Level 5 of the Greater Wellington Regional Council building (142 -146 Wakefield Street), which can be accessed by the lifts from the ground floor.
4. If you wish to use powerpoint or similar as part of your presentation, please provide send a copy of the presentation to Shelley Martin (Shelley.martin@gw.govt.nz or 04 802 0337) the day prior to your hearing.
5. Staff of Greater Wellington Regional Council will provide administrative support and technical advice to the Hearing Committee.
6. The hearing will avoid unnecessary formality.
7. The conduct of the hearing will be as directed by the Chairperson.
8. Only the Chairperson or other members of the Hearing Committee may question any submitter, staff or other persons involved with a submission.
9. Cross examination is not permitted.
10. At any time during the hearing, the Hearing Committee may call on the technical or administrative services of staff.
11. Submitters and any other relevant person will not be required to give evidence on oath.