

# Confirmed Public minutes of the Wellington Region Civil Defence Emergency Management Group meeting on Tuesday 13 June 2023

Taumata Kōrero – Council Chamber, Greater Wellington Regional Council  
100 Cuba Street, Te Aro, Wellington, at 11am.

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## Members Present

Mayor Tory Whanau (Chair)	Wellington City Council
Hon. Mayor Ron Mark (Deputy Chair)	Carterton District Council
Mayor Anita Baker	Porirua City Council
Mayor Campbell Barry (via MS Teams)	Hutt City Council
Mayor Gary Caffell	Masterton District Council
Mayor Wayne Guppy	Upper Hutt City Council
Mayor Janet Holborow	Kāpiti Coast District Council
Mayor Martin Connelly (via MS Teams)	South Wairarapa District Council
Council Chair Daran Ponter	Greater Wellington Regional Council

## Karakia timatanga

Mayor Whanau opened the meeting with a karakia timatanga.

## Public Business

### 1 Apologies

There were no apologies.

### 2 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

### 3 Public participation

There was no public participation.

**4 Confirmation of the Public minutes of the Civil Defence Emergency Management Group meeting on 7 March 2023 - Report 23.86**

Moved: Mayor Baker / Mayor Caffell

That the Joint Committee confirms the Public minutes of the Civil Defence Emergency Management Group meeting on 7 March 2023 – Report 23.86.

The motion was **carried**.

**Noted:** Jeremy Holmes provided a brief update on WREMO's ongoing support to the Wairarapa Recovery Office after Cyclone Gabrielle, including its preparation and submission of a funding application for ongoing staffing and helping councils navigate the property categorisation process that the national Cyclone Recovery Unit had announced at the start of June.

**5 Wellington Region Emergency Management Office Quarterly Report – Quarter Three, 2022/23 – Report 23.261**

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

Moved: Mayor Holborow / Council Chair Ponter

That the Joint Committee approves the Wellington Region Emergency Management Office Quarter Three Report – 1 January to 31 March 2023 as an accurate reflection of progress against the WREMO Annual Plan.

The motion was **carried**.

**Noted:** The CDEM Group noted that the tornado in Paraparaumu was not included in the WREMO Quarter 3 Report and acknowledged the contributions that WREMO and emergency management teams had in responding to this event.

**6 Wellington Region Emergency Management Office Annual Plan – Report 23.259**

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

Moved: Mayor Baker / Mayor Holborow

That the Joint Committee approves the deliverables and budget components of the Wellington Region Emergency Management Office Annual Plan 2023/24.

The motion was **carried**.

**7 Provision of Mana Whenua Advisors on the Wellington Civil Defence Emergency Management Group – Report 23.206**

Jeremy Holmes, Regional Manager, WREMO spoke to the report.

Moved: Mayor Whanau / Council Chair Ponter

That the Joint Committee:

- 1 Agrees to provide for two mana whenua representatives as advisors to the Wellington Civil Defence Emergency Management (CDEM) Group Joint

Committee, who have the skills, attributes, or knowledge to assist the work of the CDEM Group.

- 2 Agrees to provide for six mana whenua representatives and one Māori Warden representative as full members to the Wellington CDEM Group Coordinating Executive Group (CEG).
- 3 Agrees to the involvement of mana whenua representatives in other CDEM bodies or working groups according to interest, funding and availability.
- 4 Notes that this is an interim measure while the CDEM Act 2002 is being reviewed.
- 5 Notes that the two appointed mana whenua advisors appointed to the Joint Committee will not have voting rights.
- 6 Agrees to the remuneration for each appointee at each CDEM Group meeting being;
  - a \$235 per daily meeting, *plus*
  - b payment of mileage or reimbursement of public transport costs.
- 7 Notes that the agreed remuneration costs will be invoiced to councils in accordance with the agreed cost allocation model outlined in the 2019-24 Group Plan.

The motion was **carried**.

## **8 Wellington Civil Defence Emergency Management Group Appointments – Report 23.260**

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

Moved: Council Chair Ponter / Mayor Baker

That the Joint Committee:

- 1 Approves the removal of the following statutory appointees:
  - a Sarah Murray, as Alternate Controller for Wellington City Council
  - b Jerry Wrenn as Primary Controller for Porirua City Council
  - c Sam Bishop as Alternate Controller for Porirua City Council
  - d Kym Fell as Primary Recovery Manager for Wellington City Council
  - e Natasha Tod as Primary Recovery Manager for Kāpiti Coast District Council
- 2 Approves the addition of the following statutory appointees:
  - a Sam Bishop as Primary Controller for Porirua City Council
  - b Jerry Wrenn as Alternate Controller for Porirua City Council
  - c Roderick Hickling as Alternate Controller for Kāpiti Coast District Council
  - d Kris Pervan as Alternate Recovery Manager for Kāpiti Coast District Council

The motion was **carried**.

**9 Recent Event Reflections – Loafers Lodge Fire [Oral Update]**

Jeremy Holmes, Regional Manager, WREMO, spoke to this item and a presentation was tabled.

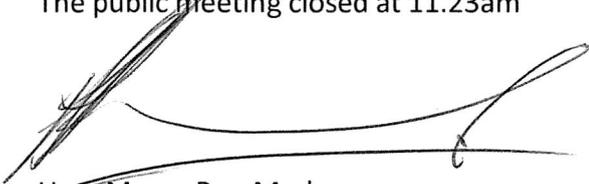
Mayor Whanau acknowledged the work the first responders and emergency management teams were doing in response to this event.

**Noted:** Correspondence has been received by councils from Megan Woods outlining the extra work that will need to be done around properties and compliance going forward to reduce the chance of similar events occurring again.

**Karakia whakamutunga**

Mayor Whanau closed the meeting with a karakia whakamutunga.

The public meeting closed at 11.23am

A handwritten signature in black ink, appearing to read 'Ron Mark', with a long horizontal flourish extending to the right.

Hon. Mayor Ron Mark

**Presiding Member**

Date: *19 September 2023*