

WHAITUA KĀPITI ADVISORY COMMITTEE MINUTES

The Whaitua Kāpiti Committee convened for its seventh meeting at 9.30 A.M on August 9, 2023, at Ramaroa Centre, Whareroa (known as QEP)

Committee members present:

Mana Whenua Whare	Facilitator	Kāwanatanga Whare
Dr. Aroha Spinks, Ngā Hapū o Ōtaki	Dr. Kathie Irwin (Kathie Irwin & Associates)	Jenny Rowan, Kāpiti Coast community representative
Caleb Royal, Ngā Hapū o Ōtaki		Jocelyn Prvanov, Kāpiti Coast District Councillor
Dr. Mahina-a-rangi Baker, Ātiawa ki Whakarongotai Charitable Trust		Kerry Walker, Kāpiti Coast community representative
Naomi Solomon, Ngāti Toa Rangatira		Monique Leith, Kāpiti Coast community representative
Sharlene Maoate-Davis, Ātiawa ki Whakarongotai Charitable Trust		Pātaka Moore, Kāpiti Coast community representative
Shane Parata, Ngāti Toa Rangatira		Penny Gaylor, Greater Wellington Regional Councillor

Kaimahi present:

Mana Whenua Whare	Role and responsibility
Amiee Rei-Bishop, Ngāti Toa Rangatira	Ngāti Toa Rangatira kaimahi
Claire Gibb, Ātiawa ki Whakarongotai Charitable Trust	Co-ordinator
Jade Lee-Walker, GWRC	Supporting policy development for WIP and plan change lead on freshwater values information. Capacity as mana whenua whare support.
Torrey McDonnell, Contractor Incite	RMA Section 32 writer

Kāwanatanga Whare	Role and responsibility
Theressa Murray, TMS Transcriptions Services Ltd	Transcription for Monique
Adele Dawson, Contractor (Incite)	Senior Planner to advise on plan change aspects; support drafting RMA section 32 and plan provisions for Kāwanatanga whare
Chloë Nannestad, GWRC	Policy Advisor, Supporting policy development for WIP and plan change
Jack Mace, GWRC	Director Delivery, GW leadership support for Whaitua programme
Michele Frank, GWRC	Kāpiti Coast Catchment Manager, Whaitua Kāpiti project lead
Penny Fairbrother, GWRC	Senior Advisor Integration and Insights, western science co-ordination and communication, and technical lead on FMUs for this meeting.
Phill Barker, GWRC	Senior Catchment Advisor, Programme plan, delivery and capturing meeting actions
Rita O'Brien, KCDC	Stormwater & Coastal Engineer, KCDC lead on Whaitua Kāpiti project
Tania Parata, GWRC	Director Mana Whenua Partnerships, GW leadership support for Whaitua programme

Tim Sharp, GWRC	Te Whanganui-a-Tara Catchment Manager, Supporting deliberations on NPS-FM content and plan change process. FMU policy for this agenda.
Whāia te kikorangi Caton, GWRC	Catchment Advisor, Meeting logistics and minutes

PROPOSED AGENDA (Set prior to this meeting)

9:00am – Gather at venue, tea, and coffee.

9:30 am – Start

- 1) Karakia, Mihi and Welcome
- 2) Presentation from Kāwanatanga Whare on outcomes of the August 4th Tiriti wānanga.
- 3) Finalising Te Mana o te Wai Expression
 - a. Kāwanatanga Whare propose further development of TMotW principles.
 - b. Workshopping to agree collective expression of TMotW and its principles.
- 4) Te Mana o te Wai Plan Objective
 - a. Workshopping to develop the expression of TMotW into a planning objective template.

10:45am Morning Tea (15mins)

- 5) Freshwater Management Units (FMUs)
 - a. Mana Whenua Whare – Present a first draft of the spatial extent of FMUs as they relate to kaitiaki responsibilities and other considerations.
 - b. Kāwanatanga Whare – Present on planning considerations and approach to determining FMUs.
 - c. Workshopping to develop and jointly determine a single set of spatial units as FMUs for the Natural Resources Plan (NRP), and to organise information for the rest of the process.

12:30pm Lunch (30mins)

- 6) Long-term Freshwater Vision
 - a. Mana Whenua Whare – Present on long-term freshwater vision drafted to the decision template, and the themes or ideas that inform it.
 - b. Kāwanatanga Whare – Present a long-term freshwater vision drafted to the decision template, and the themes or ideas that inform it.
 - c. Workshopping through questions and feedback to develop a long-term freshwater vision for the Whaitua that meets the requirements of the NPS-FM.

3:00pm Afternoon tea (15mins)

- 7) Long-term Freshwater Vision item continued.
- 8) Next steps / Agenda for next hui
- 9) Closing comments, recap key actions and agreements.

4:30pm – Finish and Depart

ITEM 1 – KARAKIA, MIHI AND WELCOME

The meeting was opened by Mahinga-a-rangi. Torrey was introduced to the Committee as the (RMA) Section 32 writer for the Mana Whenua Whare. Jack Mace, Director Delivery from GWRC, was welcomed. Acknowledgments were made to those who have passed recently, and those who are unwell. Stated that this hui is about strengthening the Tiriti Whare and acknowledging that Whaea Kathie is the backbone between both Whare.

A karakia was shared to keep the Tiriti Whare well, both in te reo Māori and NZSL.

ITEM 2 – INDIVIDUAL CAUCUS TIME

The original agenda was changed and approved by both Taurite. Both Whare caucused on the funding delays.

Minutes are not captured during caucus time.

The meeting broke for morning tea.

ITEM 3 – FEEDBACK FROM INDIVIDUAL CAUCUS TIME

There were discussions on the Kaupapa funding delays, work programme timeframes, the Tiriti Whare Model process, the communications plan, and GWRC's Western science scenario report.

The Committee had extensive discussions with GWRC on resolving resourcing needs and processes for both Whare.

- GWRC explained the Kaupapa funding process and reasons for delays.
- 3 types of resourcing were discussed: Individual Whare funding, ĀRT funding and Tiriti Whare funding.
- Kāwanatanga Whare Committee members were supportive of having equality with the Mana Whenua Whare.
- The issues around resourcing have occurred due to a lack of understanding of what the Tiriti Whare model requires to operate, and also due to scope creep on what the Committee will produce.

The Committee stated that the WIP Communication plan should commence.

- Questions to be confirmed how this would be funded.

Decision – The Committee agreed that the WIP Communications plan is to be written and directed together as the Tiriti Whare.

GWRC's Western science modelling scenario report was raised as an example for being inconsistent with the Tiriti Whare model approach.

- Noted that this work was not born out of the Tiriti Whare. GWRC commissioned this work before the Whaitua Kāpiti process started, and it solely reflects a Western perspective.
- The Mana Whenua Whare have received the report. The Kāwanatanga Whare Committee members have not received this report.
- The Committee commented that the model must reflect the values set by the Tiriti Whare Committee members and not by Councils. The mana for who determines what the stretch scenario is sits with the Committee.
- Reaffirming that science used from both knowledge systems must be aligned with the NPS-FM (2020) and what it requires.

Action – GWRC to confirm how much the scenario report cost and report back to the Committee.

The meeting broke for lunch.

ITEM 4 – COMMITTEE REAFFIRMING TIRITI WHARE MODEL AND PROCESSES

The Committee has decided to discuss the below:

- Re-affirm the Tiriti Whare Model and processes.
- Re-affirm the need for GWRC to address the resource issues raised for both Whare.
- Re-affirm that knowledge comes through one of the Whare.
- Re-affirm that technical work is aligned with the NPS-FM.

Tiriti Whare model process.

- This included how information is commissioned and shared with the Kāwanatanga Whare and Mana Whenua Whare.
- Currently, a summary of work being commissioned has been directed from within GWRC.
- The Kāwanatanga Whare Committee members to direct the commissions in collaboration with GWRC and KCDC.

Action – GWRC to provide the Kāwanatanga Whare committee with a work programme and list of products, with high level description of what is being prepared ahead of time.

Action – GWRC to provide the Kāwanatanga Whare Committee members with a list of staff engaged, which includes their roles and responsibilities.

Resourcing.

- GWRC confirmed they are in the process of working internally to approve the additional resources needed for both Whare.
- GWRC confirmed that this additional resource will include a Section 32 (RMA) writer for the Mana Whenua Whare and appointing Monique Leith as the co-ordinator for the Kāwanatanga Whare.
- GWRC confirmed the Section 32 (RMA) writer for the Kāwanatanga Whare has been contracted from Incite.
- GWRC stated that they have not confirmed a WIP writer for the Kāwanatanga Whare yet.

Action – Michele to liaise with Penny Gaylor to determine how to get Council approval of additional funding between Council meetings.

Action – GWRC to provide an update report at the next Whaitua hui on the resourcing issues.

Building the model

- Discussed the NPS-FM requirements.
- Discussed modelling types, methods, ways to build it, data, and system.
- Mana Whenua Whare stated that the scenarios work can't commence until attributes are identified and the prioritisation exercise has been completed.
- Modelling work needs to be joint and adopt Te Tiriti Model.
- Hui between both Whare and technical staff required to determine what this process looks like and what is possible.
- Additional resourcing requirements for modelling will be confirmed at the modelling hui.

Decision – The Committee agreed on the principal basis that the data involved in the modelling is how the system behaves and will tweak certain parts. Understanding that this is not 100% certain.

Action – To have a specific hui on modelling. People from both Whare can participate and bring a proposal to the table to determine an agreed method for a Tiriti Whare modelling exercise. They will report back from that meeting for the 20 September hui.

Decision – Agreement to the 4 affirmations (Tiriti Whare Model for process. Knowledge comes through one of the Whare. Technical work is aligned with NPS-FM. GWRC need to address resourcing issues raised).

The Committee Noho.

- Confirmed dates: October 10, 11, and 12.
- Potential locations: Paekākāriki and El Rancho.
- Additional resourcing requests to include for the Noho time allocation.

Group ends this conversation and moves to the original agenda for the day.

ITEM 5 – FINALISING TE MANA O TE WAI EXPRESSION

Kāwanatanga Whare propose further development of TMotW principles.

The Committee workshopping to agree collective expression of TMotW and principles.

Decision – The Committee agreed on the process to have shared decisions templates. Both Whare are required to fill in the templates.

The Kāwanatanga Whare read the Good Governance expression. The group provided feedback.

Kāwanatanga Whare update regarding the 'Good' Governance action to which GWRC sought legal advice. Using 'Good' Governance is expected to be acceptable if a definition is included in the plan and WIP as justification.

Decision – The Committee agreed and approved of what has been drafted for Good Government.

The Kāwanatanga Whare read the Stewardship expression. The group provided feedback.

The Kāwanatanga Whare asked the Mana Whenua Whare if it is appropriate to use te reo Māori and Māori concepts in the Pākehā values section.

The Mana Whenua Whare stated that there is a relationship of trust that has been built between one another. If you feel you should, then do it, but be aware of the meaning. As long as there is a description and understanding around the words and concepts used for both Whare, it is acceptable.

The Committee discuss NPS-FM identification of 'Stewardship' and what does it mean in Aotearoa New Zealand. Kaitiakitanga is the Māori view of caring for the environment. Mana Whenua question if there is a way to bring the individual responsibility into the Stewardship principles to personalise it for the community.

Decision – The Committee agreed and approved of what has been drafted for Stewardship.

The Kāwanatanga Whare read the Care and Respect expression and provided feedback.

Decision – The Committee agreed and approved of what has been drafted for Care and Respect.

The meeting broke for afternoon tea.

The Mana Whenua Whare stated that the Judge for the Regional Policy Statement (RPS) hearing has asked how the TMotW statement is shaping up. Claire is presenting to the panel before the next meeting, seeking confirmation to use share this in that forum.

Decision – The Committee agreed that the final draft TMotW principle statement can be shared externally, and this includes at the RPS hearing as part of a submission.

Action – Minor adjustments that were made through the TMotW principle statement workshop, to be finalised by Chloë and sent to Kathie and both Taurite to approve.

Scope and feedback on work program discussion.

- Committee discussed the timeframe and scope.
- Mana Whenua Whare has been working on information required for future hui. Long-term visions drafted (14) based on catchments.
- Pushing out the timeframe now may cause issues with resourcing.
- Kāwanatanga Whare has done work on FMUs and feel ready to participate in the FMU conversation.
- Kāwanatanga Whare has done work on the long-term visions.

Decision – The Committee agreed to sticking to the proposed timeframe in the work programme.

Action – Mana Whenua Whare to share draft long-term visions with the Kāwanatanga Whare.

Action – Chloë to check the long-term visions from the Kāwanatanga Whare and incorporate relevant aspects of the community engagement Litmus report.

Action – Kāwanatanga Whare to share the FMU memo with the Mana Whenua Whare.

ITEM 6 – TE MANA O TE WAI PLAN OBJECTIVE

6.1 The group looked at the Mana Whenua Whare suggestion for TMotW plan objective first.

- The Māori perspective on the water cycle, on the relationship between specific atua, was explained at a high level.
- The Kāwanatanga Whare Section 32 writer sought clarification on if there will be two objectives that reflect the two world views, or if there will be one objective.

Decision – The Committee agreed to having one TMotW objective.

- Mana Whenua Whare acknowledged the difficulties this may cause from a planning perspective.
- They stated that it was important to recognise that concepts in the Mana Whenua Whare TMotW objective aren't recognised in the current environmental management framework.
- They suggested a need to have a guiding principle or prologue to address and give expression to this issue.
- They also stated that if the Committee are going to introduce this, that implementation must come with guidance for how to give effect.
- Kāwanatanga Whare shared their support of this issue, and that they are up for talking to the Kāpiti community about the types of concepts and language to use that evokes change.

Decision – The Committee agreed that the concepts in the Mana Whenua Whare's suggestion for the TMotW plan objective will be accompanied by either a guiding principle or a prologue to address the current lack of recognition for these concepts in the current framework. Agreed that implementation of these concepts must come with guidance for how to give effect.

6.2 The group then looked at the Kāwanatanga Whare draft for TMotW plan objective.

Noted that the GWRC kaimahi were commissioned to draft the TMoTW plan objective. This was the first time the Kāwanatanga Whare Committee members viewed the draft alongside the Mana Whenua Whare.

Action – Kaimahi from both Whare to put the two TMotW objectives into one table and propose and integrated version to present back at next Whaitua hui.

ITEM 7 – NEXT STEPS / CLOSING COMMENTS.

The Kāwanatanga Whare confirmed their next caucus agenda:

- Discussing the TMotW Plan objective.
- Receiving Mana Whenua Whare FMU paper.
- Discuss the Kāwanatanga Whare FMU proposal.

Noted that Kerry sends his apologies in advance.

The day was closed with comments regarding GWRC transformational change, and reminders that everyone is here for the improvement of freshwater and the life that lives within and around it.

Next meeting: Monday 21 August 2023.

Mahina-a-rangi closed the meeting with a karakia in reo and NZSL.

END OF THE DAY.

CONFIRMED ACTION REGISTER

Note that all actions captured during the Committee meeting must be clearly stated as an action and providing instruction to minute taker to note down. If there is no clear instruction to capture an action, it will be included in the requests log/eddy.

Opened	Action	Update	Owner
05/04/23	GWRC kaimahi to produce a paper on respective roles and enforcement powers of GWRC and KCDC.	<p><u>June note:</u></p> <ul style="list-style-type: none"> In progress. 	GWRC kaimahi
05/04/23	GWRC kaimahi to produce and present a technical paper on the limit setting process, that addresses where allocation is at, and includes commentary from mana whenua for the right to use water.	<p><u>June note:</u></p> <ul style="list-style-type: none"> This information is available however it is proposed to be provided as part of the water allocation topic, rather than out of sequence. 	GWRC kaimahi
05/04/23	GWRC kaimahi to produce a glossary of 'policy jargon' and identify commonly used Māori terms, to support the committee's decision making.	<p><u>June note:</u></p> <ul style="list-style-type: none"> Draft prepared. However, definitions are in the NPS-FM itself. Proposed that jargon be explained as they arise through the process. 	GWRC kaimahi
05/04/23	GWRC kaimahi will follow up with members about remaining bios and photos for the GWRC website.	<p><u>June note:</u></p> <ul style="list-style-type: none"> Still waiting on a few bios and photos. 	GWRC kaimahi
10/05/23	GWRC kaimahi to report to the long-term plan (LTP) committee to understand the connection, start thinking about whitua implementation and to connect with KCDC's officers to support as well.	<p><u>June note:</u></p> <ul style="list-style-type: none"> In progress. 	GWRC kaimahi
21/06/23	GWRC kaimahi to seek approval for the Kāwanatanga Whare Committee members to be retained for the second phase of the Whitua Kāpiti process and for the Committee leading the process and writing the Section 32 report.	<p><u>July note:</u></p> <ul style="list-style-type: none"> In progress <p><u>August note:</u></p> <ul style="list-style-type: none"> This proposal has been put to GW senior management over the past few months. <u>Proposed next step:</u> Create a specific description on the scope of the Terms for Phase 2 with the Taurite as the basis for a paper that can go to 	GWRC kaimahi
21/06/23	GWRC kaimahi to report to what extent their organisation is progressing the rights and interests of iwi and Māori for freshwater in relation to mana whakahaere	<p><u>August note:</u></p> <ul style="list-style-type: none"> This request has gone forward to GWRC Te Hunga Whiriwhiri group, awaiting response. 	GWRC kaimahi
21/06/23	GWRC kaimahi to seek direction from the Kāwanatanga Whare on allocating or procuring resource for WIP and (RMA) Section 32 writing personnel.	<p><u>August note:</u></p> <ul style="list-style-type: none"> This action is underway with resourcing and contract arrangements still to be clarified for this to be finalised. 	GWRC kaimahi

21/06/23	GWRC kaimahi to seek direction from the Kāwanatanga Whare regarding the time commitment concerns and review the Terms of Reference for appropriate of resourcing together.	<u>August note:</u> <ul style="list-style-type: none"> This action is underway with GWRC senior management through Michele. 	GWRC kaimahi
21/06/23	GWRC kaimahi to seek direction from the Mana Whenua Whare on procurement for resourcing WIP, Section 32 writing personnel and support for caucus minutes.	<u>August note:</u> <ul style="list-style-type: none"> This action is underway with resourcing and contract arrangements still to be clarified for this to be finalised. 	GWRC kaimahi
21/06/23	GWRC kaimahi to investigate the use, information, and privacy management of TMS transcripts as a resource for (RMA) Section 32 and WIP reports and email the Committee prior to the July Tiriti Whare hui.	<u>August note:</u> <ul style="list-style-type: none"> Overdue. Legal and public information management advice has been received from the relevant advisors within GWRC. <u>Next step:</u> to summarise and put information management recommendations to be sent to the Taurite. 	GWRC kaimahi
21/06/23	GWRC kaimahi to seek information on the inclusion of Kāpiti Island in the Whaitua Committee's decisions and report to the Committee prior to July Tiriti Whare hui.	<u>August note:</u> <ul style="list-style-type: none"> This action has gone to GWRC Policy, initially regarding FMU considerations. 	GWRC kaimahi
19/07/23	Kāwanatanga whare will wānanga about the use of terms Pākehā, Western science/systems, tāngata Tiriti, Tiriti articles and principles, community/wider community, governance, British Crown/Crown at their Tiriti training hui on August 4 th with Whaea Kathie.	<u>July note:</u> <ul style="list-style-type: none"> This action now absorbs and resolved the request noted in the requests table set in the May 10th hui requesting "An in-depth session with Kathie, to understand the Tiriti House model." As well as the request "When the Kāwanatanga Whare is doing their Tiriti House Model session, to please address GWRC's position in the Kāwanatanga House, to provide clarity and address the power structures." <u>August note:</u> <ul style="list-style-type: none"> This action now absorbs and resolved the request noted in the requests table set in the June 21st hui: "The Kāwanatanga Whare to confirm the language they feel comfortable to use to identify the Crown/community system of knowledge and regulation; as well as the language to use for the non-Māori communities on the Kāpiti Coast. For example: Pākehā/Tangata Tiriti/Western/Tau iwi The Kāwanatanga Whare did not present back during the August 9th hui. 	Kāwanatanga whare

09/08/23	GWRC to confirm how much the Scenario report cost and report back to the Committee.		
09/08/23	GWRC to provide the Kāwanatanga Whare committee with a work programme and list of products, with high level description of what is being prepared ahead of time.		
09/08/23	GWRC to provide the Kāwanatanga Whare Committee members with a list of staff engaged, which includes their roles and responsibilities.		
09/08/23	Michele to liaise with Penny Gaylor to determine how to get Council approval of additional funding between Council meetings.		
09/08/23	GWRC to provide an update report at the next Whaitua hui on the resourcing issues.		
09/08/23	To have a specific hui on modelling. People from both Whare can participate and bring a proposal to the table to determine an agreed method for a Tiriti Whare modelling exercise. They will report back from that meeting for the 20 September hui.		
09/08/23	Minor adjustments that were made through the TMotW principles statement workshop, to be finalised by Chloë and sent to Kathie and both Taurite to approve.		
09/08/23	Mana Whenua Whare to share draft long-term visions with the Kāwanatanga Whare.		
09/08/23	Chloë to check the long-term visions from the Kāwanatanga Whare, pick up the community engagement Litmus report conclusions.		
09/08/23	Kāwanatanga Whare to share the FMU memo with the Mana Whenua Whare.		
09/08/23	Kaimahi from both Whare to put the two TMotW objectives into one table and propose and integrated version to present back at next Whaitua hui.		

CLOSED ACTIONS AND REQUESTS

Opened	Action	Update	Owner	Status
19/07/23	GWRC kaimahi to seek legal advice on the terminology of including 'good governance' in planning framework/policies and provide to Kāwanatanga whare. Noting, that the NPS-FM only uses the term Governance - Is there any reason why you wouldn't in regulation.	<u>August note</u> <ul style="list-style-type: none"> • Provided advice to the Kāwanatanga Whare prior to individual caucus. 	GWRC kaimahi	Proposed Closure 09/08/23
19/07/23	GWRC staff to seek legal advice on the terminology of including 'good governance' in planning framework/policies and provide to Kāwanatanga whare. Noting, that the NPS-FM only uses the term Governance - Is there any reason why you wouldn't in regulation.	Provided advice back to the Kāwanatanga Whare prior to individual caucus. <u>August note:</u> Complete.	GWRC kaimahi	Proposed Closure 09/08/23
19/07/23	GWRC kaimahi to pull together wording of the RMA regarding safeguarding life supporting capacity and align this to the language of Te Mana o te Wai. Including comment on why the case law (courts and consents) implementation has been about 'balancing interests' and perspective on why the difference between the intent and its application exists.	<u>July note:</u> <ul style="list-style-type: none"> • Provide advice back to the Tiriti Whare prior to individual caucus. • This has been tasked to Tim Stoddart and Adele Dawson. <u>August note:</u> <ul style="list-style-type: none"> • Complete. Sent to both Whare at time of caucus (02/08) 	GWRC kaimahi	Proposed Closure 09/08/23
21/06/23	Kaimahi from both Whare to create a comprehensive WIP report template for the Committee, that contains a simple decision-making item template to test how agenda items fit into and progress the substance of the WIP and (RMA) section 32 reports.	<u>June note:</u> <ul style="list-style-type: none"> • This will be supplied at the 19 July hui. <u>August note:</u> <ul style="list-style-type: none"> • Structure Draft Complete and received by Committee. • Remaining decision templates underway. 	Kaimahi from both whare	Proposed Closure 09/08/23
Opened	Request	Update	Owner	Status
21/06/23	To have a mechanism clarified by which the two Whare can communicate between hui and to assist with reaching consensus if required. Requested from: Both Whare (item 2)	<u>August note:</u> <ul style="list-style-type: none"> • As at 08/08/2023 this main mechanism is through the Taurite for each Whare. With Whaea Kathie the 	Taurite	Proposed Closure 09/08/23

		Taurite may choose to set up another mechanism.		
21/06/23	The Kāwanatanga Whare to confirm the language they feel comfortable to use to identify the Crown/community system of knowledge and regulation; as well as the language to use for the non-Māori communities on the Kāpiti Coast. For example: Pākehā/Tangata Tiriti/Western/Tau iwi Request from: Mana Whenua Whare (item 3)	<u>August note:</u> <ul style="list-style-type: none"> This request has been absorbed by action from July 19 hui 	The Kāwanatanga Whare	Proposed Closure 09/08/23

REQUESTS LOG/EDDY

Note that all requests said during the Committee meeting by either of the Whare will be captured in this request log/eddy. If it was not clearly stated or instructed to be captured as an action, it will stay here until it is officially confirmed as an action.

Opened	Request	Update	Owner	Status
10/05/2023 1	GWRC kaimahi to provide information on the science behind consent water allocation, and how a consent is approved or declined. Requested from: Kāwanatanga Whare (item 2)			
10/05/2023 2	GWRC kaimahi to provide information on the possibility of the Consents team to start putting consent clauses on all new water take consent conditions, to link back to the outcomes of this whaitua process. Requested from: Mana Whenua Whare (item 2)			
10/05/2023 3	GWRC kaimahi to circulate to the Whaitua Kāpiti Committee the Whaitua Implementation 10-page report that was provided to their Environment Committee workshop in April. Requested from: Kāwanatanga Whare (item 7)			
10/05/2023 4	GWRC, KCDC kaimahi and the Kāwanatanga Whare Committee members to share their perspective on identifying FMUs, their rationale behind it, the process and approach.	This information will be included in the presentations from the Kāwanatanga Whare on the FMU's topic	Kāwanatanga Whare presenters	

	Requested from: Mana Whenua Whare (item 7)			
21/06/23 5	<p>To have a better understanding of how consents on the Kāpiti coast are limited at low flows. Firstly, highlighting the minimum flow limits for each of the Kāpiti water management units in the Whaitua and schedule R (of GWRC proposed Natural Resources Plan). Secondly, to look at example conditions on consents for the following:</p> <ol style="list-style-type: none"> 1. "Standard" low flow conditions on consents in the Kāpiti Whaitua (examples of takes from each of the management units for surface water, category A, and stream depleting category B). 2. Consents with non-standard low flow conditions, e.g. consents with a more restrictive low flow condition to mitigate effects <p>Request from: Mana Whenua Whare (item 3)</p>			
21/06/23 6	<p>To have examples of previous WIP recommendations and the concrete provisions that came out of them in relation to specific decisions areas for this Committee.</p> <p>Request from: Mana Whenua Whare (item 4)</p>			

DECISIONS LOG

Note that all decisions captured during the Committee meeting must be clearly stated as an action and providing instruction to minute taker to note down. If there is no clear instruction to capture a decision, it will be included in the requests log/eddy.

Opened	Decision	Update
05/04/23	Presentations to be shared in committee hui, are to be shared 1 week in advance, and slides are to be numbered.	
05/04/23	Minutes and agenda will be circulated in two weeks in advance of the next meeting.	
10/05/23	New people attending the Committee hui are to be introduced and welcomed, to establish relationships.	
10/05/23	Motion 1 – Accepting Mana Whenua Whare work programme.	
10/05/23	Motion 2 – the Kāwanatanga House representatives are retained for the second phase of the Whaitua Kāpiti process which will be resources appropriately to recommend limits, action plans and other methods of the Whaitua Kāpiti process.	10/05/23 – The motion did not carry and was left open.
10/05/23	Motion 3 – Approval of the previous Whaitua Kāpiti Committee minutes from 5 April 2023.	
10/05/23	To recognise that decisions happening in the Tiriti House context, need to include Mana Whenua Whare. When there are decisions to be made for the process, they are going to be made at the Tiriti House.	
10/05/23	That anything brought to the Tiriti House must include the whakapapa (meaning the background and research about the idea) that comes with it.	
21/06/23	To the two outputs of the Whaitua Kāpiti. <ul style="list-style-type: none"> • A WIP recommendations document (1 plan) • An (RMA) Section 32 report (1 report) 	
21/06/23	To have a Kaupapa Māori model for report writing.	
21/06/23	To writing a joint report with two writers from each Whare.	
19/07/23	To consistently use the Terms of Reference language for describing the Mana Whenua House as such in the WIP.	
19/07/23	The Committee adopted the shared Te Mana o te Wai principles text as the final draft version (Box 1 in table of the WIP template). Waiata sung to mark the decision the Committee has made.	
19/07/23	To hold the Te Mana o te Wai expression text drafted at the 19 July hui, as internal work not to be shared externally until the end of the next meeting for further review and development by both Whare.	
09/08/23	The Committee agreed that the WIP Communication plan is to be written and directed together as the Tiriti Whare.	
09/08/23	The Committee agreed on the principal basis that the data involved in the modelling is how the system behaves and will tweak certain parts. Understanding this is not 100% certain.	
09/08/23	Agreement to 4 affirmations (Tiriti Whare Model for process. Knowledge comes through one of the Whare. Technical work is aligned with NPS-FM. GWRC need to address resourcing issues raised).	
09/08/23	The Committee agreed on the process to have shared decisions templates. Both Whare are required to fill in the templates.	
09/08/23	The Committee agreed and approved of what has been drafted for Good Government.	

09/08/23	The Committee agreed and approved of what has been drafted for Stewardship.	
09/08/23	The Committee agreed and approved of what has been drafted for Care and Respect.	
09/08/23	The Committee agreed that the final draft TMotW principle statement can be shared externally, and this includes at the RPS hearing as part of a submission.	
09/08/23	The Committee agreed to sticking to the proposed timeframe in the work programme.	
09/08/23	The Committee agreed to having one TMotW objective.	
09/08/23	The Committee agreed that the concepts in the Mana Whenua Whare's suggestion for the TMotW plan objective, will be accompanied with either a guiding principle, or prologue, to address the current lack of recognition for these concepts in the current framework. And agreed that implementation of these concepts, must come with guidance for how to give effect.	